



POLLUTION CONTROL BOARD : ASSAM
BAMUNIMAIDAM, GUWAHATI-781 021

No. WB/G-1652/19-20/01

Dated Guwahati, the 17th Feb, 2020

SHORT QUOTATION NOTICE

Pollution Control Board, Assam has invited Sealed Quotations from the Security Service Agency for providing Office Security Guard on contractual basis to the Head Office of Pollution Control Board, Assam, Bamunimaidam, Guwahati-21. The details of the service along with terms & conditions may be obtained from the Board's Website (www.pcbassam.org).


The quotation will be received upto 2.00 PM of 24th Feb., 2020 and will be opened on the same date and time in presence of the quotationer or their representative who would like to be present.

Memo No. WB/G-1652/19-20/01-A

Member-Secretary,(i/c)
Dated Guwahati, the 17th Feb, 2020

Copy to:

- 3269
- 1) Notice Board/Website of PCBA.
 - 2) Asstt. Manager (F&A) for information & necessary action.


Member-Secretary,(i/c)



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SECURITY SERVICES ON CONTRACT

SL No.	Service	No. of Personnel
1.	Security Service at Head Office from 9:30AM to 5:30PM (8 hrs)	3 No.

Terms & Conditions

1. The quoted rate/monthly enumeration should be inclusive of all taxes and F.O.R. destination at Board's Head Office at Bamunimaidam.
2. No accommodation will be provided on the campus for the agency personnel and the agency shall make its own arrangements for its personnel. No pay for accommodation of the personnel will be borne by PCBA.
3. The security personnel should be of age group between 25 and 40 years.
4. The security guards should have the education and average intelligence to check Identity cards and Gate passes.
5. Knowledge of Assamese/Hindi/English is essential.
6. The latest police verification certificate in respect of each such personnel proposed to be deployed shall necessarily be submitted to the Board at the time of award of the contract. The details address proof with phone number of the personnel to be submitted to the Board.
7. The Agency personnel shall perform their duties effectively and diligently in accordance with the general procedure laid down by the Board from time to time.
8. The personnel of the Security Agency shall not be treated or considered as employees of the Board under any circumstances.
9. The security personnel may be replaced in every 3/6 months depending upon the necessity of the Board.
10. Bill/s have to be submitted, after the completion of every month and the Board will work to release payment within reasonable time from the date of submission of bill/s.
11. The undersigned reserves the right to accept or reject any or all quotations received without assigning any reason thereof.
12. Only those quotations will be considered who can provide prompt service.
13. Validity period and Terms & Conditions of the Quotationer shall have to be mentioned.

Member-Secretary,(i/c)